



Swan Creek Rowing Club \* P.O. Box 153 \* Lambertville, NJ 08530 \* [www.swancreekrowing.com](http://www.swancreekrowing.com)

## SCRC INCIDENT INVESTIGATION REPORT

Complete this report and put it in the Incident Folder (in the desk) for any out-of-the-ordinary site or rowing event. In addition, send an email to [General inquiries and correspondence](mailto:board@swancreekrowing.com) (board@swancreekrowing.com) ASAP. Examples of when you should complete this report are listed below.

- You flip when rowing a boat
- Equipment breaks while you are rowing
- You hit a pedestrian when launching/returning a boat
- You hit another boat
- The launch motor fails while you are driving the launch
- If any behavioral misconduct (bullying, hazing, harassment (including sexual harassment), emotional misconduct, physical misconduct and sexual misconduct (including child sexual abuse) as outlined by the clubs Safe Sport document) occurs to you or in your presence.

**DATE / TIME OF INCIDENT:** \_\_\_\_\_

**WEATHER CONDITIONS:** \_\_\_\_\_

**FLAG DISPLAYED:** \_\_\_\_\_

**PERSON REPORTING INCIDENT:** \_\_\_\_\_

**WITNESSES TO INCIDENT:** \_\_\_\_\_

**PEOPLE INVOLVED IN INCIDENT:** \_\_\_\_\_

\_\_\_\_\_

**DESCRIPTION OF INCIDENT**

\_\_\_\_\_

\_\_\_\_\_

**REASON WHY THE INCIDENT HAPPENED**

\_\_\_\_\_

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**PEOPLE INJURED IN INCIDENT**

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**EQUIPMENT DAMAGED IN INCIDENT**

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**IMMEDIATE CORRECTIVE ACTIONS**

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**SUGGESTED CORRECTIVE ACTIONS**

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**BOARD ACTIONS (to be completed by the SCRC Board when reviewed)**

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